

Privacy Notice - Cults O50 Group (“the Group”)

Purpose of the Notice

This Privacy Notice outlines the way in which the Group will use personal information you give us. Personal information includes any information that identifies you personally, such as your name, address, email address or telephone number.

Why do we need your personal information?

1. For administrative purposes to maintain accurate membership records.
2. To facilitate the smooth running of the Group.
3. To advise members of information relating to Group activities and events.

How do we protect your personal information?

The details provided by you on the annual Membership Application Form will be stored electronically on a password protected database compiled and maintained by the Membership Secretary.

This information will be shared with members of the Committee and with certain other members who, in the opinion of the Committee, require same and will be used solely for the purpose of ensuring the efficient running of the Group and its activities and for no other purpose without your consent (subject to the exceptions below).

Disclosure of Personal Information to Third Parties

Your personal information will not be disclosed to third parties without your consent except in the case of a medical emergency or if we are legally obliged or permitted by law to do so.

You should note that by signing the Membership Application Form, you agree:

- (a) That occasional photographs which include yourself may be used to illustrate and promote the various activities of the Group eg on the Group’s website
- (b) If you are on the Committee, an ex officio Office Bearer, a Rota Convenor or an Activity Group Leader, to your name and telephone number appearing on the Group’s website and/or in the leaflet prepared annually after the AGM giving details regarding the Group and its activities.

How long we will keep your personal information?

We will keep your personal information for the duration of your membership and for one year thereafter.

You have a right to

1. Change your communication preferences or restrict the processing of your personal information for specific purposes.
2. Request that we correct your personal information if you believe it is inaccurate or incomplete.
3. Access the personal information that we hold about you through a “subject access request”.
4. Request that we delete your personal information.

You can do any of the above by contacting either the Membership Secretary or Chairman for the time being of the Group as the data controllers for the Group.

If you are dissatisfied regarding the use made of your personal information, you can raise a complaint with the Information Commissioner’s Office at www.ico.org.uk